



**Waukesha County 4-H Leaders Association**  
**Extension Waukesha County**  
University of Wisconsin-Madison  
515 W Moreland Blvd AC G22, WI 53188  
262-548-7782  
khenschen@wisc.edu

## REQUEST FOR LETTER OF RECOMMENDATION

From \_\_\_\_\_ Student and 4-H Member      Date: \_\_\_\_\_

Dear \_\_\_\_\_,

The above named youth is eligible for a scholarship offered by the Waukesha County 4-H Leaders Association, and would like for you to write a letter of recommendation in support of them being considered for the County Higher Education Scholarships (Post-Secondary Options). 4-H is a community of young people across America who are involved in hands on learning, developing leadership skills and participating in civic engagement activities that impact our community. 4-H is the nation's largest positive youth development and mentoring organization, empowering 6 million young people every day! Waukesha County has over 400 youth and 200 adult volunteers participating in our program. The four H's represent the head, heart, hands, and health. 4-H provides opportunities for youth to learn life skills like decision-making, problem-solving, caring for others, generosity, making healthy choices, and more.

At the beginning of your letter of recommendation, please indicate in what capacity you know/have known the nominee, and for what length of time. Please highlight this student's academic achievements, personal character, attitude, leadership skills, and any other area you may feel important. Our process uses a number of reviewers to evaluate the applications.

**Please use the student's name only at the top of your recommendation to assist us with the reviewing and evaluation process. Return your letter of recommendation to the student.**

The student is responsible for submitting the letter of recommendation to the Waukesha County Extension 4-H office.

Thank you for your assistance and commitment to our youth.

Sincerely,

Waukesha County 4-H Leaders Association

(Terri Johnson and the Awards and Scholarship Committee)